



2009 Teach in Thailand

Location	Positions available throughout Thailand, especially smaller towns.
Start Dates	Summer: May orientation 6-12th (arrival May 5th) Fall: Oct orientation 21-27th (arrival Oct 20th) ** alternative start dates for “mini orientation” option
Program Fees	5 months US\$1625, 10 months US\$1825
What’s Included	Guaranteed teach placement Most schools include housing, or housing assistance International Traveler’s Insurance Airport pick-up (for those arriving at designated time)
What’s not Included	International and local transportation *many schools offer airfare reimbursement for full school year commitment Optional TEFL course Visa fees
Benefits	Local salary varies on school, location and experience. Minimum of 15,000 Baht/mo (US\$400) More than enough to pay for cost of living abroad.
Accommodations	Housing will be provided in one of the following: dormitory, teachers house, apartment or rented house

Program Details & Highlights

Teach in Thailand Offers:

- The satisfaction of helping others
- An opportunity to broaden your perspective and worldview
- An economical way to live and travel abroad
- An opportunity to participate in and learn local cultural activities (e.g.: language, music, cooking)
- Memorable travel experiences with the chance to see exotic sites you have always dreamed about
- The ability to make lifelong friends from around the globe
- A valuable work experience that strengthens your resume

Cultural Embrace ♦ 7201 Bill Hughes Road ♦ Austin, Texas 78745 U.S.A. ♦

♦ Ph: 888-214-8570/512-469-9089 ♦ teach@culturalembrace.com ♦ www.culturalembrace.com ♦

- A great way to develop and support your self-confidence and interpersonal skills

Cultural Embrace Offers:

- **Guaranteed Teaching Position Prior to Departure**

Cultural Embrace pre-arranges your teaching placement before you leave home to ensure an easy and hassle-free transition to your new life abroad.

- **Local Salary**

While each destination and school has a different budget, we negotiate the best compensation through means of salary, room, board, airfare reimbursement, and/or cultural classes (e.g.: language, art, music).

- **Housing Assistance**

Cultural Embrace will help you find a clean, safe and affordable room. Most schools include housing to their teachers, but if your accommodations are not included with your teaching package, we will pre-arrange temporary housing for you, at your own expense. Your teaching salary will be enough to cover your housing and other living expenses while abroad.

- **Visa Assistance**

Cultural Embrace will provide you with the letter of invitation for you to obtain a proper visa. However, we have no control nor the ability to guarantee government issuance and/or visa availability.

- **Arrival Assistance**

Airport pick-up and transfer will be available at larger cities. If you are placed in a smaller town, we will have representatives pick you up from the local bus or train station.

- **Travel Insurance: Basic Major Medical Coverage**

Our policy provides basic medical coverage. *Cultural Embrace* highly recommends additional comprehensive travel insurance, which may be upgraded through CE for an extra cost.

- **Cultural Embrace Teacher's Kit**

Useful tips, advice, and information to prepare you for the amazing adventure of living and working abroad.

- **Full-time Support**

Cultural Embrace provides representation in the United States and your host country prior to, during, and after your placement.

- **Certification**

If you wish to receive a certificate detailing your teaching experience, please let us know and we will provide the necessary documentation.

- **Optional Online TEFL (Teaching English as a Foreign Language) Course**

This course teaches the skills and techniques required for successful language teaching and classroom preparation. It is a 20-unit course to be completed at your leisure, requiring approximately 100-120 hours of attention. Certificate received upon course completion. The cost is \$295 for this addition.

Program Requirements

- Excellent spoken and written English skills. Non-native speakers of any nationality may apply providing that they have near native English.
- Bachelor's degree in any discipline
- Enjoy leading groups and teaching
- Good lesson planning and organization skills
- Attendance at staff meetings
- Open to foreign cultures and living abroad
- High level of responsibility
- Dedication to the full term of commitment
- Health tests and immunizations may be required to obtain the proper work permit

2009 Schedule & Fees

5 months	US\$1625
10 months	US\$1875

*Can\$, Aus\$, Br£, Euro€ can be accepted with an additional service charge for currency conversion.

How to Apply

1. Obtain the Teach Abroad **Application Forms & Procedures** documents in one of two ways:
 - (a) Download the forms from our website at www.culturalembrace.com
 - (b) Call **Cultural Embrace** at 1-512-469-9089 to have the forms mailed to you in 7-10 days.
2. Read the instructions carefully and complete all forms.
3. Submit your completed application packet to:

CULTURAL EMBRACE
7201 Bill Hughes Road
Austin, TX 78745 USA

Completed packet should include:

- Teach Program Application
- Signed Teach Program Agreement

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- Resume/CV
- Cover Letter explaining why you want to teach abroad
- Copy of your Bachelor's degree and other significant credentials
- Copy of your passport (information page only)
- Three Letters of Recommendation (your referrer can send it directly to us via post or email)
- Four passport-size photos
- One full-length picture
- US\$200 non-refundable deposit (credited towards your program fee)

We recommend applying with ***Cultural Embrace*** at least 10-12 weeks before the semester start date. There is no deadline for applications - first come, first serve.

****Cultural Embrace*** requires an expedited application fee for those applying 12 weeks or less before the desired date of departure. Applications received 8-12 weeks prior to desired departure date will be charged \$150. Applications received less than 8 weeks before the desired departure date will be charged \$250.*

Upon receipt of your application, a ***Cultural Embrace*** coordinator will contact you for a 20-30 minutes phone interview. Once we accept you in to our program, you will receive an invoice for the remainder of your program fee. In order for us to contact our local partners to start your placement process, we require at least 50% of your program.

Frequently Asked Questions

1) Where are the teach placements and can I choose where I will be placed?

Teach placements are available throughout Thailand. Please note that the more popular cities, like Bangkok and Chiang Mai, are more competitive due to the demand and the fact that they have more long-term foreigners living there. We have schools in provincial capitals (cities/towns) as well as more rural areas, but even 'small' towns in Thailand are busier and livelier than what you may think. You may state a preference, but placement is made based on availability of schools and their selection and acceptance. We work with both private and government schools that provide education of kindergarten, primary, and secondary levels. However, the current demand is greatest for secondary placements (grades 7 – 12).

2) Where will I live?

Our schools will provide proper furnished accommodation for every participant, for example: a small dormitory, teacher's house, apartment or rented house.

3) How long can I teach in Thailand?

Teach placements are available for a 5 or 10 month contract. If you are interested in a placement longer than a year, please contact ***Cultural Embrace***.

4) *What type of visa assistance does **Cultural Embrace** provide?*

Cultural Embrace and the host school will provide visa assistance to accepted teachers by providing information and a letter of invitation from the host school needed to obtain the proper visa.

Please note that any visa fees are the responsibility of the applicant. And, while we can assist you during the process, ultimately it is your responsibility to ensure that you have obtained the appropriate visa for your work experience. **Cultural Embrace** has no control over the visa process and cannot guarantee that your visa application will be accepted.

5) *What are the language requirements?*

You do not need Thai language skills for this position. However, you should be a native English speaker. If you are not a native English speaker, contact our office so we can decide if a placement is right for you.

6) *What are the working conditions?*

Your work schedule will be assigned by your employer, but most positions average about 20-30 hours per week. Each employer has its own working and schedule arrangement that you should be willing to accept. Of course you are encouraged to travel, but please consult with your employer to see if you can organize a schedule that will be effective for all parties involved. Most institutions follow the M-F work week, but you will need to be prepared if some classes are held on Saturday mornings, this is to each school's discretion.

7) *Do I have to bring specific clothes?*

Yes, you will need to dress professionally and appropriately for your teaching position. We recommend that you dress with a 'smart casual' attitude. However, we will provide you with more details in your **Cultural Embrace** pre-departure kit about your job and packing list.

8) *Can I teach and/or live with a friend or partner?* We will place people together if they request it. It can be as many as three at the same school but usually it will be two teachers. Some schools only ask for one participant - we will place teachers there who have not specifically requested to be with other participants.

9) *How long will it take to make my placement?*

We ask applicants to apply at least 12-16 weeks in advanced of your desired start date. For your sanity and preparation, we recommend applying the earlier the better. Placements may take less time than this, but we want to ensure that we have enough time to find the best position for you, plus sufficient time for you to take your on-line TEFL course, and to obtain the proper visas, etc. There are additional administrative fees if you apply less than 12 weeks in advanced, and we do not contact our local partners until we receive at least 50% of the program fee payment.

10) *When should I buy my plane ticket and does **Cultural Embrace** provide any resources to help with plane tickets?*

Plane tickets should not be purchased until after your placement has been confirmed. **Cultural Embrace** works with consolidators and discount travel agencies that can help find cheaper tickets than those that are available to the general public.

For those students who have completed a year of teaching, some schools may offer a one-way return ticket to your country of origin.

11) *What do I do if I have a problem or complaint with my teach placement?*

You must speak to your employer or school director to give them an opportunity to explain or investigate the situation. If the complaint still exists, then please contact your local representative in Thailand, as well as let **Cultural Embrace** (Austin office) know so we can mediate on your behalf. Please note that you will be assigned a local representative that will provide you with placement report(s) and end of the program evaluation.

12) *How much will I get paid?*

Our schools are required to provide a monthly salary to the participants of at least 15,000 Baht/~US\$430 (excluding tax deduction). Some schools may be able to offer a higher rate depending on the agreement between the school and the participant.

13) *Why should I pay **Cultural Embrace** to teach abroad?*

Cultural Embrace and our local partners specialize in arranging a guaranteed teach placement, housing and insurance prior to your departure. This will alleviate the troubles and stress of getting everything organized in a new country, so you will have more time and energy to spend on your volunteer project. Your time abroad will still be an independent and memorable one, but we are here to guide you to a safe, healthy and comfortable experience before, during, and after your adventure.

Fees vary according to project, destination, and length of stay. Most of the costs go toward operational project and field expenses, (ie: housing, food, transportation, supplies, etc) plus the administrative fees to cover office and local support (ie: legal, accounting, insurance, advertising, etc).

For any questions, please do not hesitate to contact us at teach@culturalembrace.com or you can call us at 1-512-469-9089 or 1-888-214-8570 (US toll-free).

*Discover the Similarities. . .
Share the Differences. . .*