

Director of Student Ministries and Missions, 2009

Mission for the Position:

- To expand and improve the total student (youth) ministry (5th grade – first year in college) including worship, study, fellowship, mission so that an increasing number of youth are engaged in the life of the church, learning the language of faith and connecting to God's love for them.
- To recruit, train, support, and supervise a growing team of youth teachers, leaders and sponsors so that there is broad lay participation in student ministries.
- To see that sufficient and varied opportunities are available Sunday morning, Sunday evening and mid week so that an increasing percentage of youth participate in small groups, producing knowledge of God's love and truth which they put to work in the world.
- To expand and improve the number and quality of involvement of young adults (18-35) in the life and mission of SJUMC including worship, study, fellowship and mission opportunities.
- Expanding and coordinating assigned aspects of our outreach ministries so that all within the church community will engage in risk taking mission and service.

General Description of the Position:

- A full time exempt, professional member of the Pastoral/Program/Administrative Staff.
- Employed and discharged by the Staff Parish Relations Committee after consultation with the Pastor/Chief of Staff, guided by the church's current Personnel Policy.
- Annual staff review is conducted by the Staff Parish Relations Committee, or their designee.
- Directly responsible to the Associate Pastor, with support, advocacy, and orientation provided by a continuing Support/Intern Committee.
- Financial compensation is salaried and based on a typical workweek of 50 hours (Sunday mornings plus weekday), which includes attendance at staff meeting.
- Vacation time is flexible and coordinated with the Pastors.

Basic Qualifications for Position:

- A personal maturity and Christian commitment to ministry that offer trustworthy, caring relationships, the sharing of one's God-given gifts, talents and abilities, and integrity of word and action.
- Leadership qualities in administration, including the ability to direct and work harmoniously and creatively with all levels of church staff and lay volunteers.
- Ability to learn our office procedures and equipment.

Responsibilities would include but not be limited to the following as we all nevertheless recognize that all staff are to be available to help where needed for the cause of Christ and the advancement of His Church. A servant attitude is part of all staff performance plans:

YOUTH SUNDAY MORNING PROGRAM

1. Organize separate classes for Middle School and High School so that a separate but supportive identity is maintained.
2. Recruit, orient, train and support volunteer staff.
3. Direct the selection of curriculum that is intentional in Christian spiritual formation.
4. Provide regular training opportunities for all Sunday morning and evening volunteer staff.
5. Encourage participation by youth in all activities of Sunday morning, constantly practicing radical hospitality and supporting passionate worship by participation.

THROUGH-THE-WEEK YOUTH PROGRAM (UMYF, SUNDAY EVENING, OTHER)

1. Develop separate programs for Middle School and High School Fellowship groups.
2. Recruit, orient, train and support volunteer staff

SPECIAL EVENTS IN YOUTH MINISTRY - plan and coordinate the following:

1. Annual Retreats - Middle School and High School separately and occasionally together.
2. Summer program activities.
3. Youth service projects - local church and beyond.
4. Active involvement in District and Conference events, as appropriate.
5. Sexuality programming.
6. College freshman activities.
7. Other outings (one-night lock-ins, etc.)
8. Confirmation Class - assist as needed.

YOUTH TRADITIONAL SERVICE PROJECT

Coordinate from application through fund raising, recruitment and mission trip.

YOUTH COUNCIL AND YOUTH REPRESENTATION

1. Develop an umbrella organization of young people to coordinate and oversee youth programming.
2. Develop with the Church Council a system that allows and encourages youth representation in the program committees of the Council to provide support and visibility for the total youth ministry program.

PROMOTION OF YOUTH ACTIVITIES

Use SJUMC newsletter, youth newsletter, youth ministry brochure, neighborhood newsletters, social networking sites and individual flyers to promote youth ministries.

YOUTH OUTREACH

Develop a program of outreach to youth of this neighborhood/mission-area/parish through school visitation, presence, recreation, neighborhood newsletters, etc.

YOUTH WORK AREA

1. Develop a regular process of research, study and reflection on youth ministry so that increasing percentages of youth attend and participate in SJUMC program and activities that have theological and psychological integrity, and express the radical hospitality of the SJUMC community.
2. Maintain regular attendance reports to gauge success of various programs.
3. Submit a monthly report on youth attendance/ participation and concerns to the Associate Pastor.
4. Work with other age-level leaders to produce occasional intergenerational opportunities for fellowship, mission, and/or learning.

YOUNG ADULT AREA

1. Work to invite, welcome, support and assimilate young adults in current and future programs (Sunday School, Thursday night worship, study, fellowship and service opportunities) of SJUMC.
2. Through visitation, social networking and other promotional activities, develop relationships with the young adult community in our mission/parish area, such that SJUMC becomes the church of choice.
3. Develop a regular process of research, study and reflection on ministry to and with young adults (18-35) so that increasing percentages of young adults attend and participate in SJUMC program and activities that have theological and psychological integrity, and express the radical hospitality of the SJUMC community.
4. Maintain regular attendance reports to gauge success of various programs.
5. Submit a monthly report on young adult attendance/ participation and concerns to the Associate Pastor.

RISK-TAKING MISSION AND SERVICE (RMS) AREA

1. Support and meet regularly with both the chair and committee members of RMS to prepare meeting agendas, address concerns, develop positions and programs, guide the philosophy and help administer, track and deliver current and new ministry objectives in light of the RMS vision: *To create outcome oriented goals that effectively ignite the compassion of this community and find an effective vehicle for its expression.*

2. With the Committee, develop risk-taking mission and service opportunities and objectives in SJUMC to support the four UMC General Conference Goals (2008-2012) in concert with the other program committees:
 - a. Eradicate Poverty
 - b. Leadership Development
 - c. Global Health
 - d. Church Growth and Evangelism
3. Become familiar with all projects and programs of mission and service that spring from the members or program committees of SJUMC, and track participation levels.
4. Coordinate with Radical Hospitality Committee (assimilation) the Ministry of All Campaign (volunteer/enlistment in August)
5. Follow up on the Fruitful Practices Initiative projects:
 - a. Continue and expand as a local initiative in the NE Austin Quadrant our responsibility in Fight Hunger Food to target poverty.
 - b. Continue and expand disaster relief and rebuilding, in and around Texas, especially Galveston area.
 - c. Support with dollars and people resources the UMCOR Liberian Clinic Primary Health Connection.

ADDITIONAL AND SPECIFIC OUTCOMES AND EXPECTATIONS, June 1 2009 to May 31, 2010: