

4th of July Festival 2010 - Vendor Application

Saturday, July 3, 2010, 10:00 am - 4:00 pm

Sponsored by: Lamesa Area Chamber of Commerce, PO Box 880, Lamesa TX 79331

Please Type or Print Clearly

Name of Org. or Business		Booth Number LACoC Use only
Contact Person		
Address		
City / State / Zip		
Primary Phone	Alternate Phone	
Fax Number	Email Addr	
A readable email address will ensure a timely response.		

The 4th of July Festival (to be held July 3rd) is a Rain or Shine event -- -- -- No Refunds after the cutoff date - No Exceptions
 The cutoff date for RECEIVING the application is Thursday, June 25, 2010 (regardless of postmark.) Applications RECEIVED after Thursday, June 25, 2010 without the late fee will be returned.
 If this is your first time with the 4th of July Festival you must provide pictures/images or samples of your merchandise.
 Compliance with Health Department regulations is the responsibility of each vendor. The Health Dept will be at the festival to inspect food vendors and issue permits. The fee is \$25. Any questions? Call the Dawson County Health Dept. directly. 806-872-5863.
 Vendors are responsible for collecting and reporting Texas Sales Tax. Tax numbers are the responsibility of the vendor - a list of all vendors may be shared with the State of Texas.
 Neither the 4th of July Festival Committee nor the Lamesa Area Chamber of Commerce is responsible for damage, loss or theft of items or property
 The 4th of July Festival Committee/Lamesa Area Chamber of Commerce reserves the right to select vendors whom in our opinion embrace the area wide community festival spirit. We also reserve the right to lift a vendors permit for any actions contrary to the spirit of the festival at any time before or during the festival. In such a case neither the 4th of July Festival Committee nor the Lamesa Area Chamber of Commerce will be responsible for any loss of revenue or fees. Decisions made by the 4th of July Festival Committee/Lamesa Area Chamber of Commerce regarding participation are final
 Returned checks will have a \$25 processing fee. Vendor must then pay via a money order or cash.

List Food items, merchandise, items being sold or handed out.

List all merchandise/services/brochures whether it is to be sold or given away. It helps us ensure that similar vendors are spread throughout the festival area and not located right next to each other.

Comments / Special Requests

The following fees are based on ONE 15' x 15' space only. If your booth is larger than 15' x 15' you must purchase additional space to accommodate your needs.

Category	Type of Fuel	Menu Items	Number of Spaces	Fee / 15 x 15	Total
Food Vendor - w/o electricity		List all menu items etc. on page 1		\$65	
Food Vendor - w/ electricity				\$75	

FOOD VENDORS - It is **your** responsibility to acquire the appropriate Dawson County Health Department Permits !!! The Dawson County Health Department's phone number is: 806-872-5863.
 Type of Fuel: propane, charcoal, wood chips, etc.
 Without a Health Department Permit on display your booth WILL BE CLOSED DOWN by the Dawson County Health Department
 They make NO EXCEPTIONS !

Category	Merchandise, Handouts, etc.	Number of Spaces	Fee / 15x15	Total	
General Sales / Commercial	(List items on page 1)	_____	\$65	_____	
General Sales are Tee-Shirts, Clothes, Sunglasses, manufactured products. Products that are "handmade" and then shipped to the vendors are considered General Sales.					
Arts & Crafts	(List items on page 1)	_____	\$25	_____	
Arts & crafts must be handmade / assembled by the vendor. First time vendors must provide samples or pictures of items to be sold.					
Games of Chance			\$25	_____	
Non-monetary prizes, i.e. throwing darts at balloons, hoop toss, dunking booth					
Non-Profit Groups (not in any of the above categories)/Hand-outs Only		_____	\$25	_____	
Civic, Religious/Church, Schools, Service Groups, etc - Must Provide a NON-Profit tax number Tax ID:					
Late Fee		_____	\$_____	_____	
Applications RECEIVED after Thursday, June 25, 2010 will be double the normal fee - - NO EXCEPTIONS Late applications received without the late fee will NOT be accepted. No applications accepted after June 29, 2010					
Applications are NOT accepted without Payment - Make checks payable to "Lamesa Area Chamber of Commerce" and mail to: Lamesa Area Chamber of Commerce, PO Box 880, Lamesa TX 79331				Total	
Your cancelled check is your receipt and your acceptance notification. If your application is denied, your check will be returned with the notification.					

Any questions should be directed to the Lamesa Area Chamber of Commerce office between the hours of 9:00 am & 4:00 pm, Monday - Friday. 806-872-2181 or email evp@GrowLamesa.com. Send application **AND** checks to:
 Lamesa Area Chamber of Commerce, PO Box 880, Lamesa TX 79331

I have reviewed pages 1 thru 4. I understand and agree to abide by all the requirements. I also understand that failure to do so may result in the closing of my booth at the Lamesa 4th of July Festival and may prevent my participation in other events sponsored by the Lamesa Area Chamber of Commerce.

 Authorized Signature

 Date

4th of July Festival 2010

Held July 3rd, 2010

Sponsored by the Lamesa Area Chamber of Commerce

Rules and Regulations

For everyone's safety and benefit the following rules and regulations will be strictly enforced!

Unloading & Loading will take place from the parking lots on the park-side of 10th Street.

NO VEHICLES are allowed in the park. Be prepared to manually maneuver/haul any equipment from the parking lots to your assigned spot.

If you have special requirements ensure they are listed in the COMMENTS section of this application. We will do our best to accommodate you but **we will not make any guarantees.**

Booth set-up time begins at 8:00 a.m. Access to Forrest Park will be via Houston Avenue & 10th Street. Specifics will be provided in your instruction packet.

Booths will open at 10:00 a.m. The festival will close at 4:00p.m. Vendors may remain open if desired. However neither the 4th of July Committee nor the Lamesa Area Chamber of Commerce will be responsible in any way for any events after 4:00p.m.

To the best of your ability follow the instructions of the Police and Festival Staff.

You are NOT allowed to sell your space or any portion of your space to another vendor. If you know of someone that is doing this please report it to the 4th of July Festival Committee immediately. The Festival committee may be found at the gazebo at the north-east corner of the park and will be wearing Festival Staff names tags.

All of your boxes, supplies, cooking items, etc. MUST be contained **within** your vending space.

All vendors are responsible for cleaning up their booth area prior to leaving. DO NOT pour grease or dirty water on the ground. Whatever you bring be sure to take home.

Vendors (or their agents) are not allowed to walk the festival area selling their wares or handing out flyers/brochures. You MUST stay in your own vending area.

Application categories will be compared to the wares in the booth. Any violators found must pay double the correct fee or close. The 4th of July Festival Committee and the Lamesa Area Chamber of Commerce will not be responsible for any loss of revenue or fees.

The 4th of July Festival Committee, the Lamesa Area Chamber of Commerce and/or the Lamesa Police Department have the right to ban any item from being sold if they believe it does not fit in with our "family oriented" festival, or if they believe it's dangerous or promotes illegal activity.

Absolutely no knives or guns (real or toy,) snap caps, sparklers, fireworks, plastic swords, drugs or drug related paraphernalia, no silly string, stink bombs, batons, numb chuck, throwing stars, laser pointer, no obscene material, etc... THERE WILL BE NO EXCEPTIONS TO THIS RULE! Any vendor found selling any such items from their booth will be closed immediately and the Police will confiscate the merchandise. You will not be able to dismantle and pack your booth until the festival is closed at 4:00pm.

Vendors may not sell "glow-in-the-dark" jewelry (necklaces, bracelets, etc.)

Any vendor selling food or other items that may create litter are required to provide trash cans or trash bags. At the end of the day, all vendors will clean their booth area and leave trash bags along the curb.

If you plan on using a radio, CD player, cassette tape player or any other form of musical or live entertainment in your booth you **MUST** keep the volume down. If the sound can be heard more than 10' from your booth it is **TOO LOUD!** We have a stage for entertainment!

If you plan to use a generator it must be super quiet. If the generator is too noisy you will have to turn it off. The Lamesa Area Chamber of Commerce will **not** be responsible for lost revenue or refund of fees.

**UNDER NO CIRCUMSTANCES WILL ALCOHOLIC BEVERAGES OR DRUGS
BE PERMITTED IN THE FESTIVAL AREA.**

Do not block any access to/from the festival area (sidewalks, roads, driveways, etc.)

When parking on the street parking do **NOT** block driveways, alleys, etc.

Neither the 4th of July Festival Committee nor the Lamesa Area Chamber of Commerce charges any parking fees nor has any control over anyone who is charging parking fees. Neither the 4th of July Festival Committee nor the Lamesa Area Chamber of Commerce profits from anyone charging such fees.

**PLEASE OBEY ALL RULES
If you have questions please call before the festival or
ask a Festival Committee member on the day of the Festival.
Lamesa Area Chamber of Commerce
806-872-2181**