

Minutes of the
REGULAR MEETING
of the
City Council of Lookout Mountain, Georgia
March 19, 2015

PRESIDING: Vice Mayor David Bennett; Mayor Sandy Gothard arrived at 5:45 p.m..

PRESENT: Council Members Beth Soloff, Jim Sabourin, and Caroline Williams; City Attorney Bill Pickering; City Clerk Cindy Roberts; City Manager Brad Haven; and Chief Todd Gann.

ABSENT: Council Member Taylor Watson.

CALL TO ORDER: Vice Mayor David Bennett called the regular meeting of the City Council to order at 5:30 p.m. at City Hall, 1214 Lula Lake Road, Lookout Mountain, Georgia. Council Member Jim Sabourin opened the meeting with a prayer.

APPROVAL OF MINUTES: The minutes of the Council's Regular Meetings of February 19, 2015, and Executive Session held March 3, 2015 were approved as submitted.

DECAL SALES – 2015: City Clerk Cindy Roberts announced that vehicle decals will go on sale April 1, 2015. The cost will be \$5 per vehicle until June 1. A registration form will be available to download from the City's website. The Council discussed the need for better enforcement of the decal requirement. City Attorney Bill Pickering will check the ordinance to determine when fines may be imposed.

FIRST READING OF ORDINANCE 285 – BEER AND WINE SALES AT SPECIAL EVENTS: City Attorney Bill Pickering presented proposed Ordinance No. 285, an Ordinance to Amend the City's Alcoholic Beverage Ordinance (Ordinance No. 69) to provide for the issuance of special events alcohol permits and to establish application and locational requirements for such permits. A draft of the ordinance had been presented to the Council for its review and consideration at the Council's regular meeting in February. Mr. Pickering explained that he had made one substantive addition to the ordinance, to require that applicants for the special events permits provide proof of liability insurance. If the special event is to be conducted on City property, the insurance coverage must be at least \$1 million, and the policy must name the City as an additional insured. The Council agreed that this addition was appropriate. Council Member Beth Soloff made a motion to approve Ordinance No. 285 on first reading. The motion was seconded by Council Member Jim Sabourin and passed unanimously.

SECOND READING OF ORDINANCE 282 – FLOWABLE FILL: City Attorney Bill Pickering read in its entirety Ordinance No. 282, an ordinance to amend Ordinance No. 107 to require the use of flowable fill following the excavation of streets and sidewalks in the City. Council Member Jim Sabourin made a motion to approve and adopt Ordinance No. 282 on second reading. The motion was seconded by Council Member Beth Soloff and passed unanimously.

Mayor Sandy Gothard arrived at this point.

SECOND READING OF ORDINANCE 283 – SOIL EROSION AND SEDIMENTATION CONTROL: Mr. Pickering read in its entirety Ordinance No. 283, an Ordinance to amend and restate in its entirety the City of Lookout Mountain’s Ordinance No. 254, to establish minimum requirements for erosion, sedimentation and pollution control using best management practices, to establish an application and permitting process for land-disturbing activities within the City of Lookout Mountain, and to provide for the inspection of sites of land-disturbing activities. Council Member David Bennett made a motion to approve and adopt Ordinance No. 283 on second reading. The motion was seconded by Council Member Jim Sabourin and passed unanimously.

SECOND READING OF ORDINANCE 284 – ADOPTING FEE SCHEDULE: Mr. Pickering read in its entirety Ordinance No. 284, an Ordinance to adopt a schedule of fees to be charged by the City of Lookout Mountain for rezoning, variances, plan and plat review, inspections, development activities, building permits, and other matters, and to establish bond requirements. Council Member Jim Sabourin made a motion to approve and adopt Ordinance No. 284 on second reading. The motion was seconded by Council Member David Bennett and passed unanimously.

RESOLUTION – FIRST TENNESSEE BANK- PAYROLL DIRECT DEPOSIT: Mayor Gothard presented a proposed resolution (copy attached) to establish an account with First Tennessee Bank to process payroll by direct deposit. Council Member David Bennett made a motion to approve the resolution. The motion was seconded by Council Member Jim Sabourin and passed unanimously.

MAJOR AND MINOR DEVELOPMENT PROCEDURES: This line item was tabled.

POLICE VEHICLE: The Council discussed the need for and proposed purchase of a new police vehicle. Quotes have been obtained, and a new vehicle may be purchased for the sum of \$40,925. Council Member David Bennett made a motion to approve the purchase of the new vehicle using funds available to the City from SPLOST. The motion was seconded by Council Member Jim Sabourin and passed unanimously.

Chief Todd Gann submitted a monthly police report breaking down calls and services.

MONTHLY STORMWATER, SEWER AND CITY MANAGER’S REPORT: City Manager Brad Haven provided the Council with the monthly Stormwater, Sewer and City Manager's Report which is on file and available for review. Mr. Haven informed the Council of several items, including:

- Installation of the new street signs along the state route.
- The renovations to the bunk room.
- The City has received a letter from the Environmental Protection Division (EPD) regarding the failure to submit an enforcement response plan. The letter technically

constitutes an enforcement action by EPD, but Mr. Haven advised the Council that the matter was being addressed.

- Update on the striping on City streets, including Fleetwood, Mockingbird, Cinderella and Wood Nymph.
- Research on odor control is ongoing.
- City has purchased a new server and multi-function copier.
- 10 day test using a different method of odor control in order to get a cost analysis. The consensus of the Council was to go ahead with the study.

MAYOR'S REPORT: Council Member David Bennett advised the Council that the City should be receiving approval from the Georgia Department of Transportation (GDOT) tomorrow for the street sign posts on the state routes.

Mayor Gothard asked about the potential need for an ordinance to regulate PODs in the City. Ms. Roberts stated that the Municipal Planning Commission was reviewing this matter and would be making recommendations, likely including requirements for permitting, limitations on the time that PODs may remain on property in the City, and potential fines if the PODs are not removed.

POTENTIAL DISPOSITION OF CITY-OWNED: Council Member Jim Sabourin made a motion that the Council go into executive session to discuss the potential authorization of negotiations to sell certain real property owned by the City. The motion was seconded by Council Member David Bennett and passed unanimously.

The Council then met in executive session for the purpose stated. No action was taken. Minutes of the executive session have been recorded in accordance with O.C.G.A. § 50-14-1(e)(2)(C) but, in accordance with that code section, are not available to the public.

There being no further business, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Cindy Roberts
City Clerk